

**SUMMIT TOWNSHIP SEWER AUTHORITY  
RE-ORGANIZATIONAL MEETING  
JANUARY 30, 2014**

The re-organizational meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:02 A.M. by Chairman Chris Fette at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Chris Fette, Chairman; Michael Rose, Vice Chairman; Cloyd J. Rose, Secretary; Mark Welka, Treasurer; Laban Marsh, Assistant Treasurer; William C. Steff, P.E., Manager; Douglas C. Sceiford, P.E., Hill Engineering; George Joseph, The Quinn Law Firm; and Caitlyn Haener, Administrative Secretary. Visitors: Martin McAtee, STSA Operations Foreman; Christopher Hodge, STSA Operations Technician; and John Willow, Resident (7221 Edinboro Road) & former STSA Board Member. ROLL CALL

Chairman Fette opened the floor for nominations to the positions of; Chairman, Vice Chairman, Secretary, Assistant Secretary, and Treasurer for the 2014 calendar year.

Motion by Mr. C. Rose, seconded by Mr. Marsh to appoint Mr. Fette as Chairman. Vote 5/0. CHAIRMAN

Motion by Mr. Welka, seconded by Mr. Marsh to appoint Mr. Michael Rose as Vice Chairman. Vote 5/0. VICE CHAIRMAN

Motion by Mr. M. Rose, seconded by Mr. Marsh to appoint Mr. Cloyd Rose as Secretary. Vote 5/0. SECRETARY

Motion by Mr. Welka, seconded by Mr. M. Rose to appoint Mr. Marsh as Assistant Secretary. Vote 5/0. ASS'T  
SECRETARY

Motion by Mr. C. Rose, seconded by Mr. M. Rose to appoint Mr. Welka as Treasurer. Vote 5/0. TREASURER

Chairman Fette opened the floor for nominations of two board members to the personnel committee for calendar year 2014.

Motion by Mr. Welka, seconded by Mr. Marsh to appoint Mr. M. Rose to the personnel committee. Vote 5/0. PERSONNEL  
COMMITTEE

Motion by Mr. M. Rose, seconded by Mr. Marsh to appoint Mr. Welka to the personnel committee. Vote 5/0.

Chairman Fette stated that appointments for solicitor, engineer and accountant needed to be made for the 2014 calendar year.

Motion by Mr. Marsh, seconded by Mr. C. Rose to appoint George Joseph, of the office of Quinn, Buseck, Leemhuis, Toohey & Kroto Inc., as the Solicitor for 2014 in accordance with the rate schedule to be filed at the Authority offices. Vote 5/0. SOLICITOR

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Motion by Mr. C. Rose, seconded by Mr. Welka to appoint Douglas C. Sceiford, P.E., Hill Engineering, Inc., as the Authority Engineer for 2014 in accordance with the rate schedule to be filed at the Authority offices. Vote 5/0. ENGINEER

Motion by Mr. Welka, seconded by Mr. C. Rose to appoint Joseph E. Sadler, CPA as the Authority Auditor for 2014 at a fee to be determined at the time of the engagement. Vote 5/0. AUDITOR

Chairman Fette stated that the Authority's depositories needed to be named and the recommendation is to name all banks in the Erie area, but not limited to the Erie area, as depositories in 2014.

Motion by Mr. Welka, seconded by Mr. Marsh to name all banks in the Erie area, but not limited to the Erie area, as depositories in 2014. DEPOSITORIES  
Vote 5/0.

Chairman Fette informed the Board that the Authority's office hours and meeting dates for 2014 needed to be established.

Motion by Mr. M. Rose, seconded by Mr. Marsh to set the office hours for 2014 at 8:00 a.m. to 4:30 p.m. Monday through Friday. Vote 5/0. OFFICE HOURS

Motion by Mr. C. Rose, seconded by Mr. Marsh to set the meeting date and time as the last Thursday of each month at 9:00 a.m. except for November 20<sup>th</sup> and December 18<sup>th</sup>, due to holidays. Vote 5/0. MEETING TIMES

With no further business to come before the board Motion by Mr. M. Rose, seconded by Mr. Marsh to adjourn. Vote 5/0. ADJOURNMENT

Chairman Fette adjourned the meeting at 9:06 a.m.

Respectfully submitted,

Caitlyn Haener  
Administrative Secretary