

**SUMMIT TOWNSHIP SUPERVISORS**  
**Regular Business Meeting**  
**Monday, November 2, 2015**

Chairperson Agostine called the regular business meeting of the Board of Supervisors to order at 6:00 p.m. following salute to the flag. Supervisors Church and Lee were present, as were Solicitor Sennett, Zoning Administrator Miller, Engineer Jonas, Recording Secretary Yeast, and ten interested persons.

CALL TO ORDER

Motion by Lee, seconded by Church, to approve the minutes of the Regular Business Meeting on October 19, 2015, as presented and reviewed by the Board of Supervisors.  
Vote: 3/0

10/19/2015  
MINUTES

Secretary Yeast reported receipt of correspondence from the Erie County Department of Public Safety in regard to the "Next Generation Radio System - Inter-Agency Agreement". Chairperson Agostine presented the agreement to Solicitor Sennett for review.

CORRESPONDENCE

- Next Generation Radio System Agreement

Motion by Lee, seconded by Church, to approve the October 2015 Expenses as presented and reviewed by the Board of Supervisors.  
Vote: 3/0

OCT. 2015  
EXPENSES

Present to submit details and answer questions for a proposal to provide lunches to participants of the Summit Township Summer Rec Program were Joe Welsh, a member of the Fort LeBoeuf School Board; Bruce Hordusky, President of the Fort LeBoeuf School Board; Justin Tech, Fort LeBoeuf Executive Chef; and Rick Emerick, Fort LeBoeuf School District Superintendent. Mr. Emerick presented a summary of the lunch program while providing support. Mr. Hordusky added that he also fully supports this program that is being successfully operated at the Waterford Elementary School. Robison Elementary does not have enough qualified participants, but the State has approved the Picnicana Summer Rec Program as an extension of the Waterford Elementary site. Chef Tech further explained that the lunches can be picked up at Waterford Elementary and would follow the Rec Program schedule regarding the various outings. There will be a short training program for staff provided by the Fort LeBoeuf School District. The Board questioned the type of vehicle required to pick up the lunch units. Chef Tech responded that a pick-up truck or SUV is sufficient. Discussion ensued regarding waste lunches, allergies, and fluctuating attendance. Chef Tech explained that the lunches will be monitored daily and adjusted accordingly to reduce waste. Food allergies should be communicated to the chef.

FT. LEBOEUF  
PROPOSAL FOR  
PICNICANA  
SUMMER LUNCH  
PROGRAM

Supervisor Church expressed his support for the program. Church added that he is aware that opening this service to children not enrolled in the Summer Rec Program may be a goal for Fort LeBouef, but limiting it to the seven week participants is more reasonable and simpler to operate for now.

Supervisor Agostine stated that she wants to talk with Pat McGuire to discuss the logistics before committing to the program. Agostine confirmed with Chef Tech that a decision can be made at the next business meeting of the Board of Supervisors on November 16, 2015.

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Solicitor Sennett reviewed the Second Class Township Code and advised the Board that the Board of Supervisors "may appropriate moneys for the handling, storage and distribution of surplus foods obtained through a Federal, State or local agency."

Agostine confirmed that this matter will be taken up for consideration again at the next Board meeting.

Motion by Church, seconded by Lee, to authorize advertisement of Board intent to consider raising the Local Services Tax (LST) from \$10 to \$52. Solicitor Sennett has submitted proposed Ordinance #2015-05 for Board review. Supervisor Church explained that due to struggling membership of the volunteer fire department, the funds generated from the increase of this tax will be earmarked for Emergency Services.

AD AUTHORIZED  
FOR PROPOSED  
ORD. 2015-05  
INCREASING LST  
FROM \$10 TO \$52

Agostine added that an increase to the LST will not affect those on a fixed income or those earning less than \$12,000 per year. The Township has to notify the PA Department of Community and Economic Development (DCED) by December 1, 2015 in order to be effective for 2016.

Solicitor Sennett noted that the Board may want to amend Section 2 of the proposed ordinance that describes the purposes for which these funds may be used. Supervisor Church responded to remove all purposes except the "emergency services" category.

Supervisor Lee stressed the point that this funding will be generated from employees working in Summit Township (12,000+), not just the residents (6,600+).

Vote: 3/0

Chairperson Agostine reported that, after attending a seminar presented by Penelec in regard to LED street lighting, a huge savings for the Township and the residents impacted by street lights can be realized.

LED STREET  
LIGHTING

Motion by Lee, seconded by Church, to authorize staff to submit application to Penelec to begin the process of changing street lights from the High Pressure Sodium Vapor (HPSV) to LED. Agostine explained that until now there had been no tariff established for LED street lights. Since we can only submit between 12-24 lights, we plan to submit (2) of the smaller subdivisions (Honey Estates and Weber/Viet) at this time.

Vote: 3/0

Supervisor Lee requested Board consideration to replace the Township 20-year old Street Sweeper. The current vehicle can only sweep one side at a time, causing complicated maneuvering on Peach Street. The new model has brooms on both sides and additional safety/warning lights.

STREET SWEEPER

Motion by Lee, seconded by Agostine, to purchase a street sweeper from Walsh Equipment on Co-Stars Contract #025-021 for \$247,143.

Supervisor Church expressed his frustration with purchasing a street sweeper, when he has previously brought to the Board's attention that our current trucks are constantly

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overloaded (citing a specific instance he experienced). His solution is to purchase new trucks with a larger capacity, and Church thought the Capital Improvement budget for 2015 accommodated \$300,000 for truck replacement and \$200,000 for a salt building. None of which happened. Agostine disagreed with Church's recollection of the budget work session, adding that Supervisor Lee has worked to change plow routes, and establish responsibility for the CDL drivers to maintain proper truck weight. Supervisor Lee further added that he has had considerable discussions with PSATS officials and other municipalities with the same problem. These trucks travel slower, they start to drop material as soon as leave the yard, and when the plow is dropped, the weight is reduced. Solicitor Sennett advised the Board that the trucks should not be overloaded and to utilize alternatives whether they use shorter routes, different material, and/or enforcement of CDL drivers to be made responsible for the weight in their trucks.

Supervisor Lee retracted his motion for the purchase of the street sweeper.

Zoning Administrator Miller reported that Engineer Jonas has inspected the sidewalks at 2819 and 2845 Dorn Road, and recommends release of the Sidewalk Bonds.

SIDEWALK  
BONDS 2819 &  
2845 DORN RD.

Motion by Lee, seconded by Church, to release the Sidewalk Bonds for 2819 and 2845 Dorn Road to Tresler Construction in the amounts of \$1,200 and \$9,340, respectively.  
Vote: 3/0

Solicitor Sennett reported that, due to the substantial revisions made to the draft Perry Hi-Way Hose Company (PHHC) Memorandum of Understanding (MOA), he requested another meeting with the Board. Chairperson Agostine confirmed an Executive Session immediately following tonight's meeting.

SOLICITOR:  
● PHHC MOA

Engineer Jonas reported that he has completed the Picnicana parking lot addition plans including the stormwater and erosion and sediment control plans. It was requested that plans be revised to add another row of parking. Urban will determine the impacts of adding another row of parking, A NPDES permit may be required and there will be an increase in the size of the underground detention basin. Engineer Jonas further reported that he is in process of preparing the General Permit applications for the Old French Road bridge replacement and the Picnicana trails stream crossings (2 foot bridges and two ford crossings).

ENGINEER:  
● Picnicana  
Parking Lot  
● Old French  
Road Bridge  
● Picnicana  
Trail Stream  
Crossing

Supervisor Church requested Board consideration to add another row of parking to the Picnicana Lot Extension. Discussion ensued. Chairperson Agostine directed Engineer Jonas to estimate additional costs and impacts to stormwater plans.

SUPERVISORS:  
● Picnicana  
Parking Lot  
● Resident  
complaint  
● Picnicana  
water bill

Supervisor Church reported that a resident had called to complain about one of our trucks travelling across Townhall Road, grossly over loaded. Church was aware that the Sewer Authority had borrowed equipment and expressed his opposition that our equipment had been overloaded.

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Supervisor Lee agreed that some control over the Authorities borrowing equipment and purchasing supplies may be necessary.

Supervisor Church noted the water bill for Picnicana Park has increased substantially and he suspects there may be a plumbing issue. Supervisor Lee responded that the toilets at Picnicana were not operating properly, and Goellner Plumbing has already provided a quote for their replacement.

Jim Chojnacki, 9481 Old French Road, asked if the parking lot lights at Picnicana could be changed over to LED. Supervisor Church responded that, in his opinion, the savings would not warrant the cost.

PUBLIC INPUT

- LED Lights at Picnicana

With no further business to come before the Board, motion by Lee, seconded by Church, to adjourn the meeting at 7:05 p.m.

ADJOURNMENT

Vote: 3/0

Respectfully submitted,

Christene Yeast  
Municipal Secretary  
11/5/2015