

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, September 6, 2016

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Kupetz at 6:00 p.m., followed by a salute to the flag. Present were Authority members Kurtz and Lacey. Also present were Engineer Maas, Manager Troutman and recording secretary Taylor. Absent were Board Members Haaf and Bickel along with Solicitor Blakely. There was no one in the audience.

CALL TO ORDER

Motion by Lacey, seconded by Kurtz, to approve the minutes of the August 2, 2016 Regular Business Meeting as presented, having been reviewed by all Board members.
VOTE: 3/0

APPROVAL OF MINUTES

Motion by Kurtz, seconded by Lacey, to approve the August Treasurer's Report, as submitted.
VOTE: 3/0

**APPROVAL OF
TREASURER'S REPORT**

Motion by Kurtz, seconded by Lacey, that said amounts be drawn upon the treasury for payment of the August 2016 expenses.
VOTE: 3/0

APPROVAL OF EXPENSES

Engineer Maas reported that DEP has not addressed the Authority's recent response to a technical deficiency letter with regard to a water supply permit for Moore Road Well No. 3 Project. Due to the lack of response by the DEP thus far, Maas agreed to attempt contact with Brad Vanderhoof (Environmental Program Manager for DEP) to see why it is taking so long to get the necessary permit for this project.

**PROJECT UPDATE:
MOORE ROAD WELL NO. 3**

Manager Troutman recently met with the property owners adjacent to the Moore Road Well #3 to discuss the purchase of 1.16 acres which is needed to ensure 250' protection radius around the well head. Engineer Maas will proceed with the survey for the subdivision after which Solicitor Blakely will draft an Agreement of Sale.

**DISCUSSION TO PURCHASE
PROPERTY FOR MOORE ROAD
#3 WELL HEAD PROTECTION**

Motion by Kurtz, seconded by Lacey, approving the purchase of 1.16 acres for \$5,000.
VOTE: 3/0

**APPROVAL TO PURCHASE
PROPERTY**

Surveys were mailed out last month due to recent requests for public water service in two areas of the Township. Results are as follows:

SURVEYS RESULTS:

1. Peach Street (from the South Tower to Elk Creek Road): 22 surveys mailed
Yes - 6
No - 9
No Reply - 7
2. New Road (Peach Street to Hamot Road): 28 surveys mailed
Yes - 7
No - 11
No Reply - 10

**PEACH STREET
(South Tower to Elk Creek Road)**

**NEW ROAD
(Peach Street to Hamot Road)**

Due to a lack of interest with both potential service areas, no further action will be taken at the present time.

NO ACTION TAKEN

Lastly, Manager Troutman announced that the Authority is in the process of changing its retirement plan from Alerus Financial to Empower Retirement. As a result, Empower is requiring a resolution before the change can be made.

**AUTHORITY TO CHANGE
RETIREMENT PLANS**

After a brief discussion, motion by Lacey, seconded by Kurtz, adopting resolution that Alerus, N.A. is removed as the custodian of the Summit Township Water Authority Retirement Plan, and that Empower Retirement is appointed as the successor custodian to Alerus Financial, N.A., effective as of September 6, 2016 and that this new retirement plan be reviewed for performance by the Board every six months for the next year.

**RESOLUTION TO CHANGE
CUSTODIANS FOR
RETIREMENT PLAN**

VOTE: 3/0

In other business, a motion was made by Kurtz and seconded by Lacey, approving the final budget for fiscal year ending August 31, 2017.

RESOLUTION ADOPTED

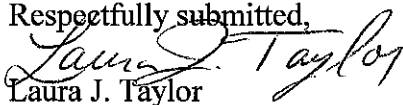
VOTE: 3/0

With no further business to come before the Authority, motion by Kurtz, seconded by Lacey, to adjourn the meeting at 6:25 p.m.

ADJOURNMENT

VOTE: 3/0

Respectfully submitted,


Laura J. Taylor

Recording Secretary

9/7/2016