

**SUMMIT TOWNSHIP SEWER AUTHORITY  
MONTHLY BUSINESS MEETING  
APRIL 26, 2018**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:10 a.m. by Vice Chairman M. Rose at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Michael Rose, Vice Chairman; Laban Marsh, Secretary; Cloyd J. Rose, Ass't Secretary; William C. Steff, P.E., Manager; George Joseph, The Quinn Law Firm; Clayton J. Fails, P.E., Greenman-Pedersen; Caitlyn Haener-Schwab, Administrative Supervisor. Absent: Chris Fette, Chairman; Mark Welka, Treasurer. Visitors: Chad Yurisc, Greenman-Pedersen; Bob Stewart, 7300 Old Perry Hwy; Paul Amendola, Amedola Development; Mike Sanford, P.E., Sanford Engineering; Dominic Maleno, Maleno Builders. ROLL CALL

Motion by Mr. C. Rose, seconded by Mr. Marsh, to approve the minutes of the March 29, 2018 Regular Business Meeting. Vote 3/0 3/29/18 REGULAR MINUTES

Motion by Mr. C. Rose, seconded by Mr. Marsh, to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 3/0 TREASURER'S REPORT

Motion by Mr. Marsh, seconded by Mr. C. Rose, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 3/0 EXPENDITURES

**RESIDENTS TO BE HEARD**

Bob Stewart, 7300 Old Perry Hwy, asked for an update on the progress of the Old Perry Highway Relief Project. Engineer Fails responded that that the survey work is done and utilities have been located; work is ongoing. In a month or two, the layouts will be complete and the Authority will be able to decide where the new sewer line will be. STEWART:  
OLD PERRY HWY  
RELIEF UPDATE

Mike Sanford, P.E., of Sanford Engineering presented a preliminary overview of a potential Maleno Builders development on Hamot Road at the site formerly planned for the Poet's Park Subdivision Project. The Maleno development plan would be in phases and the infrastructure construction for Phase 1 would be planned for later this year. Mr. Sanford asked about the Authority's long term plans for the area. Manager Steff responded that extending gravity sewer along Hamot Road is in the comprehensive plan and the 10 year spending plan; however, the project is expected to begin in 2-3 years. Manager Steff continued that if the Malenos build now, the development will need to temporarily tie into Baldwin Lift Station and require the construction of a new lift station, built to the Authority's standard specifications. Manager Steff added that the developer would have to pay for Baldwin Lift Station upgrades, if Baldwin has capacity at all. Manager Steff informed the developer that the Authority could charge the developer now for the tap fee for the future Hamot Road Extension Project and that the subdivision would be required to disconnect from the Baldwin line and connect to the Hamot Road sewer main once it is constructed. Mr. Amendola stated that building a lift station to the Authority's standards would be so cost prohibitive that it would end the project and the SANFORD:  
PROPOSED  
MALENO  
DEVELOPMENT

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requirement to build a lift station to that standard for temporary use is an unfair burden to put on the developer. Mr. Sanford asked why the Maleno project lift station would have to be built to public lift station standards, since the Hamot Road Extension Project would cause the lift station to be decommissioned after only 2-3 years. Manager Steff responded that Malenos development involves installing sewer on Hamot Road and that may trigger a township connection requirement for existing nearby homes, requiring the lift station to become public; or if the Authority's Hamot Road Extension Project should be delayed for any reason, it's in the best interest of the residents that the Authority would need to make the lift station public and take it over. Mr. Sanford suggested that one solution may be to temporarily privately maintain the subdivision sewer and a small, private lift station via the home owner's association until the Hamot Road Extension is complete. Manager Steff stated that if the lift station is not built to Authority standards, the developer would have to escrow or provide a letter of credit for the possible cost of upgrading the lift station, in case the Authority would ever have to take it over. Manager Steff stressed that the escrow would be to protect future residents from bearing the cost for the developer. Mr. Amendola asked if there was a cost at which the Hamot Road Extension Project might ever be split in two or completely shelved, regarding determining the likelihood that the Maleno constructed lift station would ever become public. Manager Steff responded that the recently estimated costs are currently in the 10 year spending plan and splitting the project is still an option that the Authority could consider. Mr. Sanford asked if the timeline for the project could be moved up. Engineer Fails responded that GPI has collected new topographical shots of the area, but utility location to look for conflicts is needed and the preliminary plans for the Hamot Road gravity line still need to be proven out. Mr. M. Rose advised the development group that the Hamot Road Extension Project is still in the very preliminary stages and the Board is not ready to make project decisions at this meeting. Mr. Sanford and Mr. Maleno proposed that the developer is willing to agree to a temporary restriction on the number of homes constructed during the time that the development is connected to Baldwin L.S., if capacity at Baldwin L.S. is an issue. Mr. M. Rose stated that the Board will need time to consider the developer agreement options, with emphasis on what would be best for the township and the residents. Mr. Sanford requested clarity on how much capacity is available at Baldwin Lift Station.

SANFORD:  
PROPOSED  
MALENO  
DEVELOPMENT  
(Cont.)

Motion by Mr. Marsh, seconded by Mr. C. Rose, to direct GPI to investigate the availability of capacity at the Baldwin Lift Station. Vote 3/0.

BALDWIN  
CAPACITY  
INVESTIGATION

**SOLICITOR'S REPORT**

Solicitor Joseph reports that the Authority has received confirmation that the Department of State has approved the application to extend the life of the Authority by another 50 years. The Articles of Incorporation have been amended to extend the life of the Authority until February 27, 2068.

AUTHORITY  
LIFE EXTENDED  
TO 2068

Solicitor Joseph reports that he has been working with Manager Steff on an issue relating to the new Erie Bank Sports Park (G.R.E.A.T.T.), 8159 Oliver Road. Solicitor Joseph advised Manager Steff at that time that the reallocation of capacity was a private matter. Solicitor Joseph deferred discussion to the Manager's Report.

G.R.E.A.T.T.  
(8159 OLIVER RD)

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Solicitor Joseph reports that he answered questions from Manager Steff regarding a Right-To-Know Request received from Lord Corporation for 2455 Robison Road West. RTK REQUEST

**ENGINEER'S REPORT**

Engineer Fails reports that the Part 2 Permit Application for the Meadows Lift Station Upgrade Project has been submitted. GPI will continue to work on the design so the project will be ready to bid once the permit is issued. MEADOWS LS UPGRADES PROJECT

Engineer Fails reports that three data sets have been downloaded from the monitoring for the Route 97 Inflow & Infiltration Investigation. Monitoring is still ongoing. There have been some minor rain events, but hopefully TecSmith will collect data from more substantial rain events soon. The contract with TecSmith is for a total of three months. Mr. Yuriscic will make recommendations based on the data collected and discuss when to remove the meters at the next meeting. I&I INVESTIGATION

Engineer Fails reports that the New Road Wetlands Mitigation still needs some touch-up work. The contractor had to wait for a break in the weather to get started again; it should be done in a month or two. Manager Steff added that he met with the contractor and Rick Dodds of GPI to walk the site; they discussed the balance of the work to be done. Manager Steff reports that the snow piles on the site at the time were a promising indication that the wetlands are holding water. NEW ROAD WETLANDS MITIGATION

Engineer Fails reports that he has been working with Mr. Yuriscic regarding Route 97 Retention on Harold Road. Mr. Yuriscic has a work product prepared with cost estimates to review in detail with Manager Steff following the meeting. Manager Steff will forward the information to the Board members via email. ROUTE 97 RETENTION

**MANAGER'S REPORT**

Manager Steff reports that a recent commercial capacity issue has highlighted the need for the Authority to develop a policy for the future. The former Family First Sports complex (8155 Oliver Road) had multiple buildings on one parcel. For many years, it was appropriate that there was one sewer connection to the main and the organization was billed for sewer based on a master meter for the entire complex; the allowable daily flow assigned to the parcel was for the entire complex. The complex was later subdivided and the buildings ended up on separate parcels with different owners. In this case, the matter of assigning sewer capacity was negotiated privately between the owners of the parcels and has been settled. Manager Steff recommends that the new policy should direct the capacity to follow the buildings, not the owners or parcels. Manager Steff will work with Solicitor Joseph to develop a policy that clearly directs the Authority on how to assign sewer capacity when a parcel with more than one building is subdivided. POLICY NEEDED: PARCEL SUBDIVISION CAPACITY TRANSFER

**NEW BUSINESS**

Manager Steff reported that Engineer Fails will retire from Greenman-Pedersen, Inc at the end of this month, concluding his 3 ½ years of service as a professional consultant to the Authority. Engineer Fails has been working to transition Authority work to Engineer Chad Yuriscic. Vice Chairman M. Rose expressed the Board's appreciation for Engineer Fails' years of service. Engineer Fails thanked the Board and STSA staff. FAILS RETIREMENT

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With no further business to come before the Board, Mr. Marsh motioned to adjourn, seconded by Mr. C. Rose. Vote 3/0.

ADJOURNMENT

Vice Chairman M. Rose adjourned the meeting at 10:13 a.m.

Respectfully submitted by,

Caitlyn Haener-Schwab  
Administrative Supervisor