

**SUMMIT TOWNSHIP SEWER AUTHORITY  
MONTHLY BUSINESS MEETING  
MARCH 21, 2019**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:06 a.m. at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Chris Fette, Chairman; Michael Rose, Vice Chairman; Laban Marsh, Secretary; Cloyd J. Rose, Ass't Secretary; Mark Welka, Treasurer; William C. Steff, P.E., Manager; George Joseph, The Quinn Law Firm; Chad Yuriscic, P.E., Greenman-Pedersen; Caitlyn Haener-Schwab, Administrative Supervisor. Visitors: Developer, Dominic Maleno and Linda Thomas of USDA. ROLL CALL

Motion by Mr. Marsh, seconded by Mr. C. Rose, to approve the minutes of the February 28, 2019 Regular Business Meeting. Vote 5/0 2/28/19 REGULAR MINUTES

Motion by Mr. Welka, seconded by Mr. M. Rose, to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 5/0 TREASURER'S REPORT

Motion by Mr. Welka, seconded by Mr. M. Rose, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 5/0 EXPENDITURES

**INTERESTED PARTIES TO BE HEARD**

Linda Thomas, a Rural Development Water and Environmental Programs Area Specialist from the United States Department of Agriculture, described the Authority's borrowing options for future projects. Ms. Thomas explained that the potential loan term is up to a 40-year payback period, based on the useful life of the facilities financed with a fixed interest rate; the interest rate is based on the need for the project and the median household income of the area to be served. Discussion ensued. LINDA THOMAS:  
USDA FINANCING  
OPTION

Mr. C. Rose read a prepared statement urging the Board to invest in planning for a future alternative transportation plan via the Millcreek Tube (originally proposed by Mr. C. Rose at the June 28, 2018 Regular Business Meeting. Statement and four exhibits attached.) C. ROSE  
STATEMENT  
(ATTACHED)

Ms. Thomas left the meeting at 9:29 a.m.

Dominic Maleno, developer of the proposed Summit Pointe Subdivision on Hamot Road, asked for an update on the proposed STSA Oliver Road Relief Project and for clarity on the connection timeline for the future Summit Pointe Subdivision. Chairman Fette responded that the Engineer was authorized to design and prepare DEP filings for the Oliver Road Relief Project at the February meeting. Mr. Maleno asked if the Authority is definitely going through with the construction of the project. Chairman Fette responded that the Oliver Road Relief Project has been identified as a critical project that must be done to ensure proper future function of the system in the area. Solicitor Joseph advised that the developer agreement requires an exhibit to be finalized; the cost sharing MALENO:  
SUMMIT POINTE  
PROJECT

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agreement will be separate from the developer agreement. Manager Steff reports that a new developer agreement has been drafted but the Authority has not yet received a job proposal with cost estimates from Maleno's contractor, needed to draft the cost sharing agreement. Mr. Maleno responded that his engineer is working on the exhibit and he is meeting with Mr. Cornelius tomorrow regarding easements.

MALENO:  
SUMMIT POINTE  
(Cont.)

Mr. Maleno left the meeting at 9:34 a.m.

**SOLICITOR'S REPORT**

Solicitor Joseph reports that later today he will attend a status conference in which a judge will determine whether or not to allow an evidentiary hearing to change the scope of the review in the upcoming Zoning Hearing Board Appeal case regarding the proposed Route 97 Surge Retention Project on Harold Road. Solicitor Joseph reiterated that the Zoning Hearing Board heard a lot of evidence that was not included for the record; the Summit Township Comprehensive Plan and flow data were discussed and intergovernmental agreements were referenced, but none were included.

ZONING HEARING  
BOARD APPEAL  
UPDATE

Solicitor Joseph reports that the Hawkeye Hotel / Ascent Hospitality Right-of-Way Agreement regarding sewer on Downs Drive has been signed.

HAWKEYE HOTEL

Solicitor Joseph reports that Ed Pacy (6311 Cherry Street) has signed an agreement to transfer a 150 sq. ft. parcel to the Authority for the Meadows Lift Station Upgrade Project but the closing is still pending; a mortgage release from Mr. Pacy's bank is needed to proceed.

MEADOWS LS:  
PACY PARCEL

Solicitor Joseph reports that the title search has been completed regarding the proposed acquisition of additional land for the proposed Oliver Road Lift Station Upgrade Project footprint. Solicitor Joseph added that he's put further research on hold until the Authority decides whether or not the Oliver Road Lift Station Upgrade Project will be abandoned and where the cross-country sewer line between Oliver & Hamot will be constructed.

OLIVER ROAD LIFT  
STATION  
UPGRADE  
PROJECT

Solicitor Joseph reports that he has reviewed the STSA Personnel Code Weapons Policy and advised the Board that there is no legal requirement to have or not have such a policy. Solicitor Joseph added that OSHA regulations require that the workplace is safe and free from hazards. Solicitor Joseph advised that the Authority should check with the liability and worker's compensation insurance providers to see if removing the policy may impact coverage or premiums. Manager Steff responded that he will discuss the issue with the insurance provider during the annual policy review next month; additionally, Manager Steff will poll the employees.

WEAPONS POLICY

**ENGINEER'S REPORT**

Engineer Yurisc reports that the first pre-construction meeting with the STSA staff, contractors and subcontractors regarding the Meadows Lift Station Upgrades Project was held on March 20<sup>th</sup>. During the meeting, Engineer Yurisc reviewed expectations and procedures, such as the payment application and change order processes. Engineer Yurisc has submitted a building permit application to BIU. There isn't a firm start date

MEADOWS LIFT  
STATION  
UPGRADE  
PROJECT UPDATES

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yet, pending approval from BIU and delivery of the pump station module; anticipated completion is in August 2019. Discussion ensued.

MEADOWS LS  
(Cont.)

Engineer Yurisc reports that he reviewed the plans for Hawkeye Hotel from Deiss & Halmi Engineering. Engineer Yurisc provided comments to the engineer and Manager Steff.

HAWKEYE HOTEL

Engineer Yurisc reports that he is working to update the Lift Station Standard Specifications, last revised in 2007. Engineer Yurisc recommends that the standard for all new lift stations should be to have a permanently mounted emergency generator; generators have been optional in the past. Discussion ensued.

LIFT STATION  
STANDARD SPECS  
UPDATE

Engineer Yurisc reports that he has been working on the ultimate plan for the Hamot and Oliver corridors. Engineer Yurisc stated that one scenario would be that the future Summit Pointe Lift Station would only serve the adjacent subdivision and a few additional homes on Hamot Road. While the STSA has been working on the design of an upgraded Oliver Road Lift Station, another option could be the elimination of the Oliver Road Lift Station altogether; the plan would involve a gravity sewer to Hamot Road, then north on Hamot Road to the site of the proposed Summit Pointe Lift Station. STSA would pay for the upsizing and upgrades needed for the larger capacity lift station. Engineer Yurisc is still in the process of proving out the alternatives. Manager Steff requested Board direction regarding whether they would prefer planning efforts to focus on replacing the Oliver Road Lift Station or removing the Oliver Road Lift Station. Mr. M. Rose and Mr. Fette responded that planning should focus on eliminating the Oliver Road Lift Station; both agreed that one lift station to maintain is better than two, from a technical and cost perspective. Mr. Welka stated the final plan should preserve the option to go under I-90 in the future; Engineer Yurisc responded that a larger Summit Pointe Lift Station should be deep enough to go under I-90 in the future, but the depth needs to be proved out to be sure. Mr. Marsh pointed to the terms of the proposed project financing through the USDA and expressed concern that if the expected life of the Oliver Road Lift Station Upgrade Project would not be 40 years, that may shorten the term of the loan.

HAMOT & OLIVER  
ULTIMATE PLANS

**MANAGER'S REPORT**

Manager Steff reports that a loan with the US Department of Agriculture, Rural Development, Water and Waste Disposal Loan and Grant Program is one of many financing options he is considering for future projects. Manager Steff will do more research and meet with PennVest prior to making a recommendation to the Board. Discussion regarding future project financing options ensued.

PROJECT  
FINANCING  
OPTIONS

**NEW BUSINESS**

Mr. Welka advised the Board and professional staff that the Five Points intersection will change next year; a roundabout will be constructed in 2020. Discussion ensued.

FIVE POINTS  
ROUNDBOUT

Mr. Welka requested an update on the New Roads Wetland Mitigation progress. Engineer Yurisc reports that there weren't any inspections done over the winter; the first inspection is scheduled for April.

NEW ROAD  
WETLANDS  
MITIGATION

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With no further business to come before the Board, Mr. Marsh motioned to adjourn, seconded by Mr. Welka. Vote 4/0.

ADJOURNMENT

Chairman Fette adjourned the meeting at 10:28 a.m.

Respectfully submitted by,

Caitlyn Haener-Schwab  
Administrative Supervisor