

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, June 2, 2020

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 6:00 p.m., followed by a salute to the flag. Present were Authority members Kurtz, Stevens, Schaefer and Lacey. Also present were Manager Mitchell, Solicitor Blakely, Engineer Reed, Foreman Hiles and Recording Secretary Taylor. There were no people in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Schaefer, to approve the minutes of the May 5, 2020 Regular Business Meeting as presented, having been reviewed by all Board members.
VOTE: 5/0

APPROVAL OF MINUTES

Motion by Lacey, seconded by Schaefer, to approve the April and May Treasurer's Reports, as submitted.
VOTE: 5/0

APPROVAL OF
TREASURER'S REPORT

Motion by Schaefer, seconded by Lacey, that said amounts be drawn upon the treasury for payment of the May 2020 expenses.
VOTE: 5/0

APPROVAL OF EXPENSES

Engineer Reed reported that the Moore Road Wells 1 and 2 still have to be tested for potential leak(s) since they were not operating at their peak efficiency prior to taking them offline. Groundwater Resources presented a proposal to continue with the next phase of test well drillings for a new well. The quote is for \$41,995 and includes well drilling using a 6" casing, well development, pump testing/water quality testing and a hydrogeological study. Foreman Hiles questioned the size of the test well, stating that a smaller diameter would be cheaper. Reed suggested contacting Groundwater Resources with this question.

MOORE ROAD WELLS 1 & 2
UPDATE
PROPOSAL FOR TEST WELL

Manager Mitchell and Foreman Hiles are nearing completion of a "To Do" list so that a meeting can be setup with the DEP to discuss the RT 97 Take Point.

FUTURE MEETING WITH DEP
TO BE SCHEDULED

Regarding a previous quote that Engineer Maas put together for the purchase of generators to be installed at all pump stations, Reed stated that it was for all 4 at the same. Since then, the Authority has chosen to do only one for now at the Hershey Road Pump Station with the remaining to follow as revenue allows.

GENERATOR(S) UPDATE

Lastly, Engineer Reed, Manager Mitchell and Foreman Hiles met with Penn DOT officials to discuss the proposed Five Points Roundabout Project. Reed will be responsible for submitting the design on behalf of the Authority which will then be incorporated into Penn Dot's plan. The final design should be completed by October.

FIVE POINTS ROUNDABOUT
PROJECT

Manager Mitchell informed the Board of 3 recent dirty water complaints: 2 were on Townhall Road and believed to be the result of a blow off from a fire line test and 1 was in Saddlewood Subdivision for which a cause could not be determined. The lines in that area were flushed and there have been no more complaints.

DIRTY WATER COMPLAINTS
DISCUSSED

Secretary Kurtz would like to adopt an Ordinance which would require testers to obtain a permit prior to flow testing fire lines. This would make the Authority aware in case dirty water complaints should arise. The permit would be free however; a fine would be imposed for failure to comply. After a brief discussion, it was decided that Chairman Davis would approach the Supervisors, requesting their attorney to draft said Ordinance.

ORDINANCE PROPOSED FOR FLOW TESTING FIRE LINES

Mitchell informed Board members that water line flushing system-wide will begin this month starting with Old French Road, Townhall Road and Ennis Subdivision, allowing 2 days to complete. Another area will be flushed next month and so on until the entire township has been done. This will continue to be an annual event.

SYSTEM-WIDE WATER LINE FLUSHING TO START IN JUNE

Work continues on locating water facilities for the GIS Project. Approximately 1,300 have been located thus far. Engineer Reed will try to get a set date each week for a GIS survey technician to be available.

GIS UPDATE

Regarding the construction of a new building, the old plans have been given to the original architect for updating. A meeting is scheduled for June 3rd to review and discuss cost to revise said plans.

CONSTRUCTION PLANS FOR NEW BUILDING

Manager Mitchell talked to Board members about making Sean Miller the new Foreman since Brian Hiles spends most of his time in the office now while learning the manager's position. Hiles would then become the Assistant Manager. The new positions would not come with a pay raise until January.

REQUEST TO APPOINT BRIAN HILES ASSISTANT MANAGER AND SEAN MILLER FOREMAN

Motion by Stevens, seconded by Kurtz, to appoint Brian Hiles Assistant Manager and Sean Miller Foreman with no wage increase until January when wages are assessed.

APPOINTMENTS APPROVED

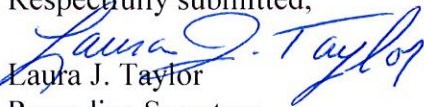
VOTE: 5/0

With no further business to come before the Authority, motion by Kurtz, seconded by Schaefer, to adjourn the meeting at 6:35 p.m.

ADJOURNMENT

VOTE: 5/0

Respectfully submitted,


Laura J. Taylor

Recording Secretary

6/3/2020