

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Wednesday, November 4, 2020

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 6:00 p.m., followed by a salute to the flag. Present were Authority members Schaefer, Kurtz, Stevens and Lacey. Also present were Solicitor Blakely, Engineer Reed, Manager Mitchell, Recording Secretary Hayford and Administrative Secretary K. Hiles. There was no one in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Stevens, to approve the minutes of the October 6th Regular Business Meeting, having been reviewed by all Board members.

APPROVAL OF MINUTES

VOTE: 5/0

Motion by Schaefer, seconded by Kurtz, to approve the October Treasurer's Report as submitted.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 5/0

Motion by Schaefer, seconded by Stevens, that said amounts be drawn upon the treasury for payment of the October 2020 expenses.

APPROVAL OF EXPENSES

VOTE: 5/0

With respect to the Water Allocation permit renewal, Engineer Reed reported that the Act 14 municipal, county and planning agency notifications went out today. The final step will be to gather the necessary signatures and submit to the DEP for approval.

**DEP WATER ALLOCATION
PERMIT RENEWAL**

Reed also reviewed the status of the Calamar project on Robison Road. Items that need to be addressed prior to completion include pressurizing and testing the system, adjust the height of the fire hydrant, valves boxes and manhole, install blow off and air release valves, asphalt on Robison Road and restoration of property at Southside Baptist Church. Further, reimbursement of the Authority's project costs remains outstanding.

**CALAMAR:
ITEMS TO BE ADDRESSED
BEFORE PROJECT IS
COMPLETE**

Regarding Parker LORD, Reed has looked over the hydraulic calculations and the possibility of providing service to them through Waterview. In order to provide the 3,000 gpm that they need, Reed recommends installing a 24" line as well as a new raised tank (hydropillar). Further design and cost estimates for this upgrade will be presented for review in December.

**PARKER LORD
S SYSTEM IMPROVEMENTS**

Reed reiterated her previous warning that until upgrades can be made, flow tests of more than 2,000 gpm should be prohibited. Manager Mitchell expressed concern that even 2,000 gpm creates problems and causes our customers to have dirty water. Further discussion ensued with various ideas to try and limit the adverse effects on our customers.

**TESTING NOT TO
EXCEED 2,000 GPM**

Board member Stevens suggested having the inside of the tanks and mains visually inspected to see if we can learn any more about what is causing the dirty water. Mitchell explained that tank cleaning is in his 2021 scheduled maintenance however with decreased revenue in 2020, he isn't sure that the funding will be available to pay for it.

**TANKS AND MAINS TO
BE INSPECTED AND CLEANED**

Solicitor Blakely reported that a lien totaling \$9,300.94 has been placed against the Greater Regional Erie Athletic Team Training (GREATT) which operates the sports park at 8159 Oliver Road. This judgement represents unpaid water charges through October 21, 2020 and is in addition to a lien filed on June 5, 2020 for \$12,332.14, also for unpaid water charges.

**LIEN FILED AGAINST GREATT
FOR UNPAID WATER BILLS**

Horizon Land Co, the owner of Popp’s Mobile Home Park, has requested a one month extension of our current billing practices (STWA bills the master meter and all tenants) which was scheduled to end January 1, 2021. Board members agreed to grant their request and will consider the February 2021 billing as final for the individual tenants.

**POPP’S MOBILE HOME PARK
REQUEST TO EXTEND
BILLING PRACTICES**

In other business, K. Hiles presented a proposal from Utilishield Water Line Protection Program which offers repair coverage for residential service lines less than 1 inch in diameter. Customers who choose to participate are charged \$3.50-\$4.00/month on their quarterly bill with the Authority receiving 12– 15% of the premiums. A decision on the program will be made at the December meeting.

**UTILISHIELD WATER LINE
PROTECTION PROGRAM**

Lastly, Mitchell mentioned that he continues to look for various grants and funding sources for system improvements and DEP updates. He has a price of \$50/hour for a professional grant writer; however, we will be responsible for choosing a grant that best suits our needs.

**GRANTS FOR SYSTEM
IMPROVEMENTS AND DEP
UPDATES**

With no further business to come before the Authority, motion by Schaefer, seconded by Stevens, to adjourn the meeting at 6:28 p.m.

ADJOURNMENT

VOTE: 5/0

Respectfully submitted,

Gretchen L Hayford
Recording Secretary
11/5/20