

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, March 2, 2021

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 6:00 p.m., followed by a salute to the flag. Present were Authority members Lacey and Stevens. Also present were Solicitor Blakely, Engineer Reed, Manager Mitchell and Recording Secretary Hayford. Foreman Miller also attended. Kurtz, Schaefer and B. Hiles were absent; there was no one in the audience.

CALL TO ORDER

Motion by Stevens, seconded by Lacey, to approve the minutes of the February 2nd Regular Business Meeting, having been reviewed by all Board members.

APPROVAL OF MINUTES

VOTE: 3/0

Motion by Lacey, seconded by Stevens, to approve the February Treasurer's Report as submitted.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 3/0

Motion by Stevens, seconded by Lacey, that said amounts be drawn upon the treasury for payment of the February 2021 expenses.

APPROVAL OF EXPENSES

VOTE: 3/0

Engineer Reed will be contacting the DEP to see if there has been any progress on approving the Operations Permit for Old Perry Highway.

**AWAITING UPDATES ON DEP
PERMITTING**

Regarding the proposed storage tank on Waterview, Reed is working with Mid Atlantic Storage Systems to obtain a quote. She expects this glass lined, bolted steel tank to be more affordable than the first quote from Caldwell. Stevens asked how this type of tank would handle the harsh climates. Reed explained that there have been several constructed in West Virginia without incident but will be sure to discuss this, specifically, with Mid Atlantic.

**REED TO SEEK
ADDITIONAL PRICES
FOR WATERVIEW TOWER**

Manager Mitchell reported that the first quarter is coming to an end which means Parker Lord will need to perform their fire pump testing. He continues to have concern about the impact this will have on our customers and asked the Board how they would like the situation handled. Chairman Davis has been in touch with representatives of Parker Lord and will contact them again to discuss their intentions. Following a brief discussion, it was decided to have Davis request a test date, giving a minimum of two weeks notice in order to give ample notification to our customers. Further, should the pressure in our system drop below 40 psi, the test will be stopped immediately as this is the threshold for a boil water alert.

**PARKER LORD FIRE
PUMP TESTING**

Mitchell presented the Board with copies of the draft Personnel Code and asked for approval. Board member Lacey had some questions about the Drug and Alcohol policy and how the Governor's proposal to legalize recreational marijuana could affect employee drug testing. It was decided to table adoption in order to allow Solicitor Blakely time to see if any changes are required.

**PROPOSED PERSONNEL
CODE**

With respect to PennDot's construction of a round-a-bout at five points and the required waterline relocation, motion by Davis, seconded by Lacey, approving a Utility Reimbursement Agreement in which the Authority will be reimbursed 75% of the project costs, less any betterment.

VOTE: 3/0

FIVE POINTS RELOCATION

Motion by Stevens, seconded by Lacey to seek funding from the Summit Township Industrial and Economic Development Authority (STIEDA) for the Authority's portion of the waterline relocation.

VOTE: 3/0

**APPLICATION TO STIEDA
FOR FUNDING**

Mitchell announced that we have finally received DEP approval to proceed with drilling Moore Road well #4.

**DEP APPROVAL GIVEN FOR
MOORE RD WELL #4**

In order to proceed with this new well, and to make improvements throughout the system as required by DEP, Mitchell suggested we look into loans with First National Bank as the current interest rate is under 2%.

**FUNDING FOR NEW WELL
AND SYSTEM IMPROVEMENTS**

Motion by Davis, seconded by Stevens, directing Bob Mitchell to look into a loan from FNB that will provide the needed funding for these projects.

VOTE: 3/0

Board member Lacey had questions about the new Utilishield program that is being offered to residential customers. He pointed out that there is a discrepancy in the literature, provided by Utilishield, making it unclear where payments for this program are to be made and which size service lines are to be covered. We will contact Utilishield for clarification before mailing any additional literature.

**UTILISHIELD SERVICE LINE
INSURANCE PROGRAM**

With no further business to come before the Authority, motion by Lacey, seconded by Stevens, to adjourn the meeting at 6:25 p.m.

VOTE: 3/0

ADJOURNMENT

Respectfully submitted,

Gretchen L. Hayford
Recording Secretary 3/9/21