

**SUMMIT TOWNSHIP SEWER AUTHORITY
MONTHLY BUSINESS MEETING
MARCH 31, 2022**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:00 a.m. at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Chris Fette, Chairman; Michael Rose, Vice Chairman (by phone); Laban Marsh, Secretary; Michael Andrus, Ass't Secretary; Mark Welka, Treasurer; William C. Steff, P.E., Manager; Solicitor George Joseph, The Quinn Law Firm; Chad Yurismic, P.E., Greenman-Pedersen; and Caitlyn Haener-Schwab, Administrative Supervisor. Visitors: Mark Sleppy, resident. ROLL CALL

Motion by Mr. Andrus, seconded by Mr. Welka, to approve the minutes of the February 24, 2022 Regular Business Meeting. Vote 5/0. 2/24/22 MINUTES

Motion by Mr. Marsh, seconded by Mr. Andrus, to approve the minutes of the March 15, 2022 Connection Assistance Project Informational Meeting. Vote 5/0. 3/15/22 MINUTES

Mr. Marsh referenced the Treasurer's Report and asked for clarification about the year-to-date expenses for Ennis Lift Station because the expenses have far exceeded the budget. Administrative Supervisor Haener-Schwab relayed details from Assistant Project Manager Hodge that two pumps at the Ennis Lift Station were replaced after the first pump failed and the second pump exhibited early signs of failure. Repairs were investigated first, but both pumps were over 25 years old. Operations staff and the repair contractor agreed that it was best to replace the pumps due to the extent of repairs required. ENNIS LIFT STATION EXPENSES

Motion by Mr. Welka, seconded by Mr. Andrus, to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 5/0. TREASURER'S REPORT

Motion by Mr. Welka, seconded by Mr. Andrus, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 5/0. EXPENDITURES

RESIDENT TO BE HEARD

Mark Sleppy (7337 Footmill Road) asked for clarification regarding the plans for the Harold Road site on Route 97. Chairman Fette responded that Harold Road will be a retention site with covered, above-ground, tanks for surge detention. Manager Steff explained that some confusion among the residents occurred under the old township zoning code because the code did not have category that properly fit the project. The former zoning administrator categorized the project under the closest category available in the old zoning code, which included sewage lagoons. Manager Steff emphasized that the sewage lagoon was never planned for the Harold Road site. Mr. Welka added that the need for surge detention on Route 97 has to do with the Joint Transportation Agreement. Mr. Welka explained that Summit Township entered into an agreement in the 1990s with ROUTE 97 SURGE DETENTION

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Millcreek and the City of Erie to purchase a certain amount of capacity. Summit Township is limited to transporting 2,500 gallons per minute at the Millcreek border under the agreement. Mr. Welka explained that basically all of the effluent east of Cherry Street flows toward Route 97, from the Meadows and South of I-90. Mr. Welka continued that under normal flow conditions, we are within allowable limits; however, during storm events, there are peak flow issues. Mr. Welka concluded that the tanks are necessary to control the flow during storm events. Engineer Yurisc added that the Authority is currently working on permitting for a 1-million-gallon tank, that will be covered and above ground. Engineer Yurisc explained that the tank will allow for gravity-in and gravity-out. Chairman Fette concluded that the tanks are the best way to optimize the capacity that the township has already purchased.

ROUTE 97
SURGE
DETENTION
(Cont.)

SOLICITOR’S REPORT

Solicitor Joseph reminded the Board that they have previously discussed the Radomski property at 855 South Hill Road. Solicitor Joseph anticipates that the Authority will be paid in full, in the amount of \$1,187.98 in the next Erie County check run.

RADOMSKI
(855 S. HILL RD)

Solicitor Joseph reported that Manager Steff brought an unrecorded easement to his attention at 2835 Flower Road (Rock). Manager Steff added that the easement was drawn up when Mr. Lasher (2833 Flower Road) initiated a private project to connect his residence to sanitary sewer. Th private project was abandoned, and now Mr. Lasher is included in the Connection Assistance Project. Manager Steff explained that the old agreement involved some changes initialed at the kitchen table, so this is an opportunity to get a new easement exhibit for the record.

CONNECTION
ASSISTANCE
PROJECT

Solicitor Joseph reports that he has been working with Manager Steff on the issue of updating permit inspection process and fees. Solicitor Joseph advised that the Authority should update Section 810 of the Rules and Regulations.

PERMIT
INSPECTION
FEES

ENGINEER’S REPORT

Engineer Yurisc reported that he has completed the Act 57 Schedule of Fees update. The March 2022 Act 57 Schedule of Fees was distributed to all Board Members prior to the meeting. Engineer Yurisc reported that increase from inflation alone was 7.4%. Engineer Yurisc added that the connection fees in some areas increased due to the Authority paying down project debt, thereby increasing the Authority’s equity. Manager Steff added that the percentage increase is as follows: Route 19 +8.66%; Route 99 +8.49%; and Route 97 +8.37%. Engineer Yurisc further explained that following the most recent census, the cost of an EDU has been reduced by 9.25%. Therefore, the tap fee increases almost wash with the EDU cost reduction for new residential permits issued this year. Manager Steff explained that household occupancy in Summit Township dropped from 2.53 to 2.29 persons per household. In accordance with the Municipal Authorities Act, the change in population density will reduce the number of gallons in each EDU. The result is a reduction of the number of gallons per day, per home from 227 gallons to 206 gallons until the next census. New residential sewer connection permits will still be required to purchase an EDU, but fewer gallons reduces the cost of an EDU by 9.25% for a typical home. Manager Steff recommends that the Board adopt the March 2022 Act 57 Schedule of Fees.

ACT 57
SCHEDULE
OF FEES
UPDATE

ADOPT
ACT 57
SCHEDULE
OF FEES
UPDATE

Motion by Mr. Marsh, seconded by Mr. Welka, to adopt the March 2022 Act 57 Schedule of Fees. Vote 5/0.

Engineer Yurisc provided an update on the Oliver Road Lift Station, Force main, and Gravity Upgrades Project. Engineer Yurisc reports that Terra Works is set to start Contract 1 for Oliver Road Gravity Sewer Replacement in April 2022. Engineer Yurisc reports that GPI is still working contractor submittals from Ray Showman Jr. Excavating for Contract 3 for Oliver Road Pump Station Replacement, but the lead time on some materials is expected to cause delays. Engineer Yurisc commented that he is seeing delays of eleven months for some parts.

OLIVER ROAD
UPDATES

Mr. Andrus left the meeting at 9:30 a.m.

MANAGER’S REPORT

Manager Steff reported that the Monthly Business Report indicated that he was planning to request Board Approval to direct the Engineer to develop a Route 97 Subsystem Corrective Action Plan. Manager Steff explained that the Corrective Action Plan is not necessary at this time. Discussion ensued.

ROUTE 97
CORRECTIVE
ACTION PLAN

NEW BUSINESS

None.

With no further business to come before the Board, Mr. Welka motioned to adjourn, seconded by Mr. Marsh. Vote 4/0.

ADJOURNMENT

Chairman Fette adjourned the meeting at 9:39 a.m.

Respectfully submitted by,

Caitlyn Haener-Schwab
Administrative Supervisor