

**SUMMIT TOWNSHIP SEWER AUTHORITY
MONTHLY BUSINESS MEETING
MAY 25, 2017**

The regular monthly business meeting of the Summit Township Sewer Authority was called to order with the Pledge of Allegiance at 9:18 a.m. by Vice Chairman M. Rose at the Sewer Authority Building, 8890 Old French Road, Erie, Pennsylvania. CALL TO ORDER

Present: Michael Rose, Vice Chairman; Laban Marsh, Secretary; Cloyd J. Rose, Ass't Secretary; Mark Welka, Treasurer; William C. Steff, P.E., Manager; George Joseph, The Quinn Law Firm; Jeff Kordes, P.E., Greenman-Pedersen; Caitlyn Haener-Schwab, Administrative Supervisor. Absent: Chris Fette, Chairman; Clayton J. Fails, P.E., Greenman-Pedersen. Visitors: none. ROLL CALL

Motion by Mr. Marsh, seconded by Mr. Welka, to approve the minutes of the April 27, 2017 Regular Business Meeting. Vote 4/0 4/27/17 MINUTES

Motion by Mr. Welka, seconded by Mr. Marsh, to approve the Treasurer's Report as submitted to and reviewed by all Board members. Vote 4/0 TREASURER'S REPORT

Motion by Mr. Welka, seconded by Mr. Marsh, to approve the Expenditure Report as submitted to and reviewed by all Board members. Vote 4/0 EXPENDITURES

SOLICITOR'S REPORT

Solicitor Joseph reports that he is working on the second amendment to the Copperleaf Developer Agreement. The Developer Agreement must be amended due to the project switching from a single phase to multiple phases. Solicitor Joseph will send the amendment to the developer next week. Manager Steff added that the developer, Joe Palermo, has requested that his bond be reduced to reflect the portion of the private sewer lines that have already been completed; Palermo has separate bonds for the different sections of the Copperleaf Project. Discussion ensued. COPPERLEAF DEVELOPER AGREEMENT AMENDMENT

Solicitor Joseph reports that a Sherriff's sale for the Matos residence at 8681 Oliver Road was scheduled for May 19th. The Authority has a lien in place for \$1,003.41. Solicitor Joseph will report back on the outcome of the sale. MATOS (8681 OLIVER RD)

Solicitor Joseph reports that a Sherriff's sale for the Prittie residence at 8260 Curtis Road is schedule for June 23rd. The Authority has liens in place and some unliened current charges. The total balance on the account is \$5,259.80. PRITTIE (8260 CURTIS RD)

Solicitor Joseph reports that he researched an issue regarding the Route 97 tap fee redetermination. Solicitor Joseph reports that the tap fee can be updated no more frequently than every twelve months, unless it is extended exclusively for new customers. ROUTE 97 TAP FEE

ENGINEER'S REPORT

Jeff Kordes, P.E., Greenman-Pedersen attended the meeting for Engineer Fails. KORDES GPI

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Monthly Business Meeting
May 25, 2017**

Engineer Kordes reports that the New Road Wetlands Mitigation Project was advertised for bid in April in the Erie Times News. The bid opening was May 18th. The Authority received one bid from McLallen Construction in the amount of \$55,170.00. Engineer Kordes recommends that the Authority award the contract to McLallen Construction.

NEW RD
WETLANDS
MITIGATION
BIDS

MANAGER'S REPORT

New Road Wetlands Mitigation Project: Manager Steff also recommends the award considering that there are time constraints in the Consent Order and Agreement from the DEP and rebidding the project would not guarantee any new bidders.

Manager Steff elaborated that GPI Engineering submitted a Replacement Wetlands Cost Estimate on 1/27/17. The estimate for remediation at the New Road Lift Station for 2,137 SF costing \$11,500 and off-site restoration for 3,863 SF costing \$15,500. The engineers estimate for the construction totals \$27,000. Bids were opened on Thursday, May 18, 2017. There was one bona-fide bidder, McLallen Construction who bid \$55,170. There were 5 additional interested contractors: Network Company, Afton Landscaping, XL Excavating, Meadville Land Services and Columbia Excavating of which none submitted bids. Manager Steff contacted the non-bidders to gather information on their reasons for not bidding. Of the non-bidder contractors XL Excavating indicated their bid might have been in the range of \$60-\$70,000; Afton Landscaping indicated in the area of \$100,000 and Networking Company indicated that the vegetation alone was quoted at \$30,000.

Manager Steff advised the Board that McLallen's bid is good for 60 days. However, Manager Steff reiterated that his recommendation to award the bid now, rather than take a chance at rebidding, is based primarily on the timeline in the COA. Discussion ensued.

Motion by Mr. Marsh, seconded by Mr. C. Rose, to award the contract for the New Road Wetlands Mitigation Project to McLallen Construction in the amount of \$55,170.00. Vote 4/0.

AWARD NEW RD
CONTRACT TO
MCLALLEN

Manager Steff reports that the Personnel Committee has provided feedback on the new maintenance job description. Questions and comments will be further addressed at a Personnel Committee meeting scheduled for next week.

PERSONNEL
COMMITTEE

NEW BUSINESS

None.

With no further business to come before the Board, Mr. C. Rose motioned to adjourn, seconded by Mr. Welka. Vote 4/0

ADJOURNMENT

Vice Chairman M. Rose adjourned the meeting at 9:35 a.m.

Respectfully submitted by,

Caitlyn Haener-Schwab
Administrative Supervisor