

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, April 5, 2022

The regular business meeting of the Summit Township Water Authority was called to order by Vice Chairman Lacey at 6:00 p.m., followed by a salute to the flag. Present were Authority members Stevens and Kurtz. Also present were Solicitor Blakely, Engineer Zack, Manager B. Hiles and Recording Secretary K. Hiles. Davis and Schaefer were absent; there was no one in the audience.

CALL TO ORDER

Motion by Kurtz, seconded by Stevens, to approve the March 1, 2022 minutes as presented, having been reviewed by all Board members.

APPROVAL OF MINUTES

VOTE: 3/0

Motion by Stevens, seconded by Kurtz, to approve the March Treasurer's Report as submitted.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 3/0

Motion by Kurtz, seconded by Stevens, that said amounts be drawn upon the treasury for payment of the March 2022 expenses.

APPROVAL OF EXPENSES

VOTE: 3/0

Engineer Zack reported operational permits for Route 97 and Hershey Road take points have been submitted and we are now awaiting DEP response.

**PERMITTING FOR ROUTE 97
AND HERSHEY ROAD
TAKEPOINTS**

The GIS System update is on hold for now due to upcoming projects CT is proposing.

GIS PROGRAM

Regarding funding options, applications for the PA Small Water and Sewer Grants are still not being accepted. A letter requesting ARP funds has been submitted to the Township Supervisors, however, no determination has been made on how to allocate the funds. Jennifer Brown from CT is looking into the H2O PA Water Supply Projects Fund for a grant. Zack is confident we will get money from at least one of these sources.

**FUNDING OPTIONS BEING
PURSUED**

CT is proposing a Rate Study to evaluate current Revenue Income, current System Operating and Maintenance Costs and future Rehabilitation, Renewal and Replacement costs. This will determine if our rates are adequate to ensure we have enough money for future expenditures. Ultimately, they want to develop an Asset Management Plan that guarantees we will be viable for the next 20 years.

RATE STUDY PROPOSAL

Lastly, Engineer Zack and Manager Hiles have been discussing ways to service customers on Hamot Road from Hershey Road to Oliver Road and on Oliver Road from Hamot Road to the Erie Sports Park with water from the Moore Road well fields. A discussion ensued regarding the logistics of rerouting the water.

REROUTING WATER

Solicitor Blakely had nothing to report.

SOLICITOR

Manager Hiles is working to obtain pricing for moving an 8" pressure reducing valve to Hamot Road. The valve is brand new so the quote will be for a vault to house it and the labor to install it.

PRESSURE REDUCING VALVE

In other business, Motion by Kurtz, seconded by Stevens, allowing Lacey to contact the Third-Party Administrator for the Authority's Pension Plan concerning making changes to

**REQUEST TO CHANGE PENSION
PLAN DOCUMENTS**

the Plan Documents regarding employee contributions to the 401a and the Vesting Schedule.

VOTE: 3/0

With no further business to come before the Authority, motion by Kurtz, seconded by Stevens, to adjourn the meeting at 6:23 p.m.

ADJOURNMENT

VOTE: 3/0

Respectfully submitted,

Kathlene M. Hiles
Recording Secretary 4/21/22